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Call to Order: 5:33pm

In Attendance: Michelle Lewis, Brian Kersten, Amy Wojciechowski, Kristen Kusmierski, Nicole Cieri, Stephanie Seyse, Aubrey Gawron, Melissa Rozek, Erin Slazak, Timothy Hutcherson, Janelle Johnson, Daniela Morrone, Merin Panthapattu, Abby Fornes, Joe Palumbo

1. Approval of Previous Meeting Minutes: approved without changes
2. President’s Report (Lewis):
   1. President conference call update
      1. overview of NYSCHP chapter plans for this year
   2. Membership committee
      1. Melissa planning to have a meeting this month to discuss plans for year. Tim will send out Doodle to set a date
   3. ASHP Visiting Leaders Program
      1. Michelle reached out to ASHP to see if we can host an event for all WNY residents at NFMMC, awaiting response
   4. CE/business meeting format
      1. door prize as recruitment tool to encourage attendance at business meeting prior to CE – announce concept at September CE, plan to raffle off a Target gift card for November CE, paid for from recruitment budget
      2. 2 students (1 DYC/1 UB) will do clinical pearl at November CE
3. Immediate Past President Report (Sawyer): excused
4. President Elect Report (Kersten):
   1. list of members with expiring membership, contacts identified for most of the members who are expiring, will reach out to them to remind them to renew, those without specific contacts on board will be emailed by Brian
   2. clinical pearls newsletter in the works, Brian to work with Tim and DYC drug info center, will reach out to UB drug info faculty via Erin to see if they want to be involved too
   3. constitution and bylaws need to be updated, draft to be made and sent out to board for review
5. Secretary’s Report (Wojciechowski):
   1. updated BOD list sent to NYSCHP
6. Treasurer’s Report (Kusmierski):
   1. taxes filed, laptop purchased, account balance remains higher than in past years
7. Director of Pharmacy Practice Report (Cieri):
   1. September CE – 75 attendees registered, 3 displays
      1. new laptop with Microsoft Office ready to go for CE
      2. save the date cards for future CEs will be passed out
      3. CE code sheets
   2. October 15 – critical care program at DYC
   3. November 15 – DYC preceptor program, stroke CE at to be held at DYC
      1. 2 students scheduled for clinical pearls presentations
      2. awaiting response from drug reps regarding displays
   4. January 31 – PGY2 residents at Sean Patrick’s
   5. February – CF?
   6. March – PGY1 half day or full day program on a Saturday, NFMMC, Kaleida, Catholics
8. Director of Public Policy Report (Fiebelkorn): excused
   1. NYS pharmacy legislation updates reviewed, changes to improve access to substance abuse treatment
9. Director of Communication Reports (Puleo): excused
   1. Newsletter completed, will be sent to Stew for distribution
10. NYSCHP Board Liaisons Report (Seyse):
    1. computer at CE for legislative advocacy access will be available
    2. NYSCHP website transition/update currently in progress
    3. strategic plan in October – BOD members on committee
    4. logo redesign contest – soliciting submissions, deadline ~November
       1. faculty liaisons to reach out to students for submission
11. UB Liaison Report (Slazak):
    1. 5 students selected for NYSCHP student representative committee positions
    2. recruiting for P1 liaison now
    3. NSYCHP student development program attended
    4. Pharmacy week plans in progress
    5. pharmacist mixer event planned late October or early November
    6. residency all-school conference planning in progress
    7. mentorship program for P4s matched with alumni
12. D’Youville Liaison Report (Hutcherson):
    1. mentorship mixer last week, 35 pairs matching early year students with upperclassmen
    2. Light the Night walk September 23
       1. dress down day for fundraising
13. Webmaster Report (Siskin): excused
    1. CE email reminder sent out yesterday
14. Open Forum
    1. next meeting October 11 at DYC

Adjourn : 6:03pm

| Date | Time | Location |
| --- | --- | --- |
| ~~8/9/16~~ | ~~530pm~~ | ~~D’Youville Drug Info Center, DAC 320~~ |
| ~~9/13/16~~ | ~~530pm~~ | ~~UB South Kapoor Hall RM 228~~ |
| 10/11/16 | 530pm | D’Youville Drug Info Center, DAC 320 |
| 11/8/16 | 530pm | UB South Kapoor Hall RM 228 |
| 12/13/16 | 530pm | D’Youville Drug Info Center, DAC 320 |
| 1/10/17 | 530pm | UB South Kapoor Hall RM 228 |
| 2/14/17 | 530pm | D’Youville Drug Info Center, DAC 320 |
| 3/14/17 | 530pm | UB South Kapoor Hall RM 228 |
| 4/11/17 | 530pm | D’Youville Drug Info Center, DAC 320 |
| 5/9/17 | 530pm | UB South Kapoor Hall RM 228 |
| 6/13/17 | 530pm | D’Youville Drug Info Center, DAC 320 |